

**MONTCLAIR PROPERTY OWNERS ASSOCIATION  
ARCHITECTURAL VARIANCE REQUEST FORM**

*To be completed by Homeowner requesting variance:*

Lot #: \_\_\_\_\_ Property Address: \_\_\_\_\_

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Address (if different): \_\_\_\_\_

Description of Property Improvement Request: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Basis for Variance: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Covenants Committee Action:

PIR #: \_\_\_\_\_

Reason for Denial/Approval of PIR: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Date: \_\_\_\_\_

Covenants Committee Recommendation: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Date: \_\_\_\_\_

**Board of Directors Decision:**

*Approved:* \_\_\_\_\_ *Approved with Stipulation:* \_\_\_\_\_ *Denied:* \_\_\_\_\_ *Other:* \_\_\_\_\_

Comments/Recommendations: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Date: \_\_\_\_\_

Staff: \_\_\_\_\_