



MONTCLAIR PROPERTY OWNERS ASSOCIATION, INC.
Board of Directors Meeting
February 8, 2023 at 6:30 P.M.
Zoom (Virtual Meeting)

AGENDA

Due to the required hearing procedures and the number of hearings that are to be addressed in Executive Session (Closed), it may be necessary to start the Open Meeting after the estimated time of 7:30 P.M. See below for attendee information.

- I. **Call to Order**
- II. **Move to Recess and Convene in Executive (Closed) Session**

Motion: Madame President, I move that this meeting be recessed and the Board of Directors immediately reconvene in executive session to consider (i) personnel matters; (ii) consult with legal counsel; (iii) discuss and consider contracts, pending or probable litigation, and matters involving violations of the declaration or rules and regulations adopted pursuant to such declaration for which a member or his family members, tenants, guests, or other invitees are responsible; or (iv) discuss and consider the personal liability of members to the association, as provided for in Section 55.1-1816C of the Virginia Property Owners Association Act. *

TAB 1

- III. **Executive Session (Closed)**
 - a. Violation Hearings for Non-Respondent Homeowners
 - b. Violation Hearings for Respondent Homeowners
 - c. Review Collection Turnover
 - d. Read File
- IV. **Reconvene Open Session (Estimated Time at 7:30 P.M.)**
- V. **Pledge of Allegiance**
- VI. **Speakers Time - Homeowner's Forum**
*Two Minutes Per Speaker**
- VII. **Consent Agenda**
- VIII. **Set Agenda for Open Meeting**

TAB 2

- IX. **Board Ratifications of Executive Session Items**
 - a. Violation Hearings for Non-Respondent Homeowners
 - b. Violation Hearings for Respondent Homeowners
 - c. Approve Collection Turnover

- TAB 3 **X. Review and Approve Prior Meeting Minutes**
Minutes from January 11, 2023 BOD Meeting and the January 25, 2023 Special BOD Meeting
- TAB 4 **XII. Unfinished Business**
 a. Walkway and Concrete Repair at MPOA Building
- TAB 5 **XIII. New Business**
 a. Approve PIR for 4606 Spalding Drive - Dock
TAB 6 b. Appointment of New Covenants Committee Members
TAB 7 c. Cardinal Drive Fence
TAB 8 d. Kid’s Dominion Engineer
TAB 9 e. Kid’s Dominion Free Little Library
TAB 10 f. Remove Portable Restroom Enclosures
TAB 11 g. Tree Work Along Waterway
TAB 12 h. Montclairion Advertising Fees
- TAB 13 **XIV. Manager’s Report**
- TAB 14 **XV. Officer’s Report**
 a. President
 b. Vice President
 c. Treasurer - Financial Report
 d. Secretary
- TAB 15 **XVI. Director’s Comments**
- TAB 15 **XVII. Scheduled Meetings**
Board of Directors meetings are on the second Wednesday of each month via Zoom.
**** Please have all agenda items submitted by 5:00 P.M. on Monday the week before the meeting. ****
- TAB 15 **XVIII. Adjournment**

President may limit duplicate comments on same issue.

Prepared By: Adam Werle - Assistant General Manager, Bonnie Soriagalvarro - Executive Assistant, Tracy Hansen - President

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