



**MONTCLAIR PROPERTY OWNERS ASSOCIATION, INC.**  
**Board of Directors Meeting**  
**April 12, 2023 at 6:00 P.M.**  
**Zoom (Virtual Meeting)**

**AGENDA**

**Due to the required hearing procedures and the number of hearings that are to be addressed in Executive Session (Closed), it may be necessary to start the Open Meeting after the estimated time of 7:30 P.M. See below for attendee information.**

- I. Call to Order**
- II. Move to Recess and Convene in Executive (Closed) Session**

Motion: Madame President, I move that this meeting be recessed and the Board of Directors immediately reconvene in executive session to consider (i) personnel matters; (ii) consult with legal counsel; (iii) discuss and consider contracts, pending or probable litigation, and matters involving violations of the declaration or rules and regulations adopted pursuant to such declaration for which a member or his family members, tenants, guests, or other invitees are responsible; or (iv) discuss and consider the personal liability of members to the association, as provided for in Section 55.1-1816C of the Virginia Property Owners Association Act. \*

- TAB 1**
  - III. Executive Session (Closed)**
    - a. Violation Hearings for Non-Respondent Homeowners
    - b. Read File
  - IV. Reconvene Open Session (Estimated Time at 7:30 P.M.)**
  - V. Pledge of Allegiance**
  - VI. Speakers Time - Homeowner's Forum**  
*Two Minutes Per Speaker\**
  - VII. Consent Agenda**
  - VIII. Set Agenda for Open Meeting**
- TAB 2**
  - IX. Board Ratifications of Executive Session Items**
    - a. Violation Hearings for Non-Respondent Homeowners
- TAB 3**
  - X. Review and Approve Prior Meeting Minutes**  
*Minutes from March 8, 2023 BOD Meeting and March 18, 2023 BOD Organizational Meeting*

**XII. Unfinished Business**

- TAB 4 a. Ratify E-mail Vote for Disposal Services Agreement
- TAB 5 b. PIR with Variance for Walkway – 15724 Vista Drive

**XIII. New Business**

- TAB 6 a. PIR for Land Dock – 15911 Brawner Drive
- TAB 7 b. PIR for Dock Removal – 15456 Silvan Glen Drive
- TAB 8 c. Engineering Design and Construction Oversight of Dam Repairs
- TAB 9 d. Intake Pip Buoy and Sluice Gate Opening Procedures
- TAB 10 e. Lake Level Monitoring System
- TAB 11 f. Beach Groom Agreement for Holidays & Weekends
- TAB 12 g. Dolphin Beach Restroom Opening Schedule
- TAB 13 h. Portable Restrooms
- TAB 14 i. Cardinal Drive Fence
- TAB 15 j. Cardinal Drive Maintenance Plan
- TAB 16 k. Committee Appointments
- TAB 17 l. Final Election Report
- TAB 18 m. Monthly Board Meeting Location
- TAB 19 n. MCC Ad-hoc Committee

TAB 19 **XIV. Manager’s Report**

TAB 20 **XV. Officer’s Report**

- a. President
- b. Vice President
- c. Treasurer - Financial Report
- d. Secretary

**XVI. Director’s Comments**

TAB 21 **XVII. Scheduled Meetings**

Board of Directors meetings are on the second Wednesday of each month via Zoom.  
**\*\* Please have all agenda items submitted by 5:00 P.M. on Monday the week before the meeting. \*\***

**XVIII. Adjournment**

Please refer to e-mail blast for link and call-in information to attend this virtual meeting.

**President may limit duplicate comments on same issue.**

**Prepared By:** Steven Levin - General Manager and Brian Proctor - President

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