



MONTCLAIR PROPERTY OWNERS ASSOCIATION, INC.

Board of Directors Meeting

June 12, 2024 at 6:30 P.M.

**Hybrid Meeting – Virtual on Zoom, In-Person at MPOA Conference Room
3561 Waterway Drive, Montclair, VA 22025**

AGENDA

- I. Call to Order**
- II. Pledge of Allegiance**
- III. Open Water Swim Brief**
- IV. Speakers Time – Homeowner’s Forum**
*Two Minutes Per Speaker**
- V. Move to Recess and Convene in Executive (Closed) Session**

Motion: Mister President, I move that this meeting be recessed and the Board of Directors immediately reconvene in executive session to consider (i) personnel matters; (ii) consult with legal counsel; (iii) discuss and consider contracts, pending or probable litigation, and matters involving violations of the declaration or rules and regulations adopted pursuant to such declaration for which a member or his family members, tenants, guests, or other invitees are responsible; or (iv) discuss and consider the personal liability of members to the association, as provided for in Section 55.1-1816C of the Virginia Property Owners Association Act. *

TAB 1

- VI. Executive Session (Closed)**
 - a. Violation Hearings for Non-Respondent Homeowners
 - b. Violation Hearing for Respondent Homeowners
 - c. Collections Settlement Request
 - d. Collection Turnover
 - e. Abatement Cases
 - f. Read File
- VII. Reconvene Open Session**
- VIII. Consent Agenda**
- IX. Set Agenda for Open Meeting**

TAB 2

- X. Board Ratifications of Executive Session Items**
 - a. Violation Hearings for Non-Respondent Homeowners
 - b. Violation Hearing for Respondent Homeowners

- c. Collections Settlement Request
- d. Collection Turnover
- e. Abatement Cases

TAB 3 **XI. Review and Approve Prior Meeting Minutes**
Minutes from May 8, 2024 BOD Meeting.

XII. Unfinished Business

XIII. New Business

- TAB 4** a. PIR – 15561 Outlook Place
- TAB 5** b. PIR – 15590 Golf Club Drive
- TAB 6** c. PIR & Variance – 15620 Rhame Drive
- TAB 7** d. PIR & Variance – 15980 Cove Lane
- TAB 8** e. ClickPay Information
- TAB 9** f. ClickPay Replacement
- TAB 10** g. E-Mail Database
- TAB 11** h. Collections Timeline
- TAB 12** i. FAB Meetings
- TAB 13** j. Late Fee Adjustments
- TAB 14** k. Petty Cash Limits
- TAB 15** l. Handicap Access at Community Events
- TAB 16** m. Committee Appointments

TAB 17 **XIV. Manager’s Report**

TAB 18 **XV. Officer’s Report**

- a. President
- b. Vice President
- c. Treasurer - Financial Report
- d. Secretary

XVI. Director’s Comments

XVII. Scheduled Meetings

Board of Directors meetings are on the second Wednesday of each month via Zoom.
**** Please have all agenda items submitted by 5:00 p.m. on Monday the week before the meeting. ****

XVIII. Adjournment

President may limit duplicate comments on same issue.

Prepared By: Steven Levin - General Manager and Brian Proctor - President

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