



MONTCLAIR PROPERTY OWNERS ASSOCIATION, INC.
Board of Directors Meeting
September 13, 2023 at 6:00 P.M.
Zoom (Virtual Meeting)

AGENDA

Due to the required hearing procedures and the number of hearings that are to be addressed in Executive Session (Closed), it may be necessary to start the Open Meeting after the estimated time of 7:30 P.M. See below for attendee information.

- I. Call to Order
- II. Pledge of Allegiance
- III. Prince William County Ad-Hoc RPA Working Group Presentation
- IV. Speakers Time – Homeowner’s Forum
*Two Minutes Per Speaker**
- V. Move to Recess and Convene in Executive (Closed) Session

Motion: Mister President, I move that this meeting be recessed and the Board of Directors immediately reconvene in executive session to consider (i) personnel matters; (ii) consult with legal counsel; (iii) discuss and consider contracts, pending or probable litigation, and matters involving violations of the declaration or rules and regulations adopted pursuant to such declaration for which a member or his family members, tenants, guests, or other invitees are responsible; or (iv) discuss and consider the personal liability of members to the association, as provided for in Section 55.1-1816C of the Virginia Property Owners Association Act. *

- TAB 1
 - III. Executive Session (Closed)
 - a. Violation Hearings for Non-Respondent Homeowners
 - b. Judicial Lien Foreclosures
 - c. Read File
 - IV. Reconvene Open Session (Estimated Time at 8:30 P.M.)
 - VII. Consent Agenda
 - VIII. Set Agenda for Open Meeting
- TAB 2
 - IX. Board Ratifications of Executive Session Items
 - a. Violation Hearings for Non-Respondent Homeowners

- b. Judicial Lien Foreclosures

TAB 3 **X. Review and Approve Prior Meeting Minutes**
Minutes from August 9, 2023 BOD Meeting

XI. Unfinished Business

XII. New Business

- TAB 4** a. PIR for Tree Removal – 4606 Spalding Dr.
- TAB 5** b. PIR for Batting Cage – 4913 Tallowood Dr.
- TAB 6** c. PIR for Buffer Mitigation – 15435 Skyline Dr.
- TAB 7** d. PIR for Fence – 15918 Edgewood Dr.
- TAB 8** e. PIR for Dock – 15976 Cove Ln.
- TAB 9** f. Brightview Proposal for Stormwater Compliance at Sheffield & Camelot
- TAB 10** g. Weed Control at Sheffield & Camelot
- TAB 11** h. Trash Rack at 16185 Sheffield Dr.
- TAB 12** i. Swimfest Contract with Potomac Marlins
- TAB 13** j. Spillway Compost Proposal
- TAB 14** k. Proposed Events Schedule FY2025
- TAB 15** l. Voting Procedure for 2024 Annual Election
- TAB 16** m. Approval of 2024 Annual Meeting Precinct Election Schedule
- TAB 17** n. Approval of 2024 Annual Meeting Date, Time, and Location
- TAB 18** o. Board Liaison Roster Update
- TAB 19** p. Drug Take Back Banner

TAB 20 **XIII. Manager’s Report**

TAB 21 **XIV. Officer’s Report**

- a. President
- b. Vice President
- c. Treasurer - Financial Report
- d. Secretary

XV. Director’s Comments

TAB 22 **XVI. Scheduled Meetings**
Board of Directors meetings are on the second Wednesday of each month via Zoom.
**** Please have all agenda items submitted by 5:00 p.m. on Monday the week before the meeting. ****

XVII. Adjournment

President may limit duplicate comments on same issue.

Prepared By: Steven Levin - General Manager and Brian Proctor - President

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