

Montclair Property Owners Association Committee Volunteer Application



*Covenants and Election Committee member appointments are approved by the Board of Directors at the monthly Board meeting.
All other committee members are appointed by the 2nd Vice President.*

Committees

- **Budget & Finance Committee:** Prepares and monitors budget expenditures and annual audit process (meets August-November)
- **Communications Committee:** Provides creative and technical methods to enhance communications
- **Community Events:** Assist with community-wide events such as Montclair Day and Oktoberfest
- **Covenants:** Reviews Property Improvement Requests to ensure modifications honor covenants
- **Dog Park:** To suggest improvements and updates which expedite and expand the use of the dog park to meet the needs of the community
- **Election:** Oversees the election process (meets October- March)
- **History:** Helps preserve and explore Montclair's local history
- **Lake Management:** Reviews and makes recommendations to the board regarding Lake Montclair
- **Landscape & Facilities Management:** Discusses and proposes projects for facility development and landscaping
- **Recording Team:** Volunteer Recording Team records the meetings and events at the request of the Board of Directors
- **Records & Information Management Ad Hoc Committee:** The RIM Team was established to develop a uniform system for record retention
- **Safety:** Provides information and recommendations to the Board on safety and security operations in the community
- **Signage Ad Hoc:** Tasked with researching, discussing, and developing a plan to secure professional design options to replace current Montclair signs
- **Triathlon:** Conducts an annual triathlon that provides family fun and brings the community together

Name _____
Date

Address

_____ Check one: Home Cell Work
Daytime Phone _____
Email Address

Committee Information

Committee Requested

Relevant Experience: _____

Signature _____
Date

For Office Use Only

Date Received _____
Approval Letter Date